



# Coffinswell Parish Council

Serving the Communities of  
Coffinswell & Dacombe

The Girl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

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## **AGENDA FOR THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 15<sup>th</sup> NOVEMBER 2022 AT 7PM IN ST BARTHOLOMEW'S CHURCH**

You are hereby summoned to attend a meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 15<sup>th</sup> November 2022 at 7pm for the purpose of transacting the following business:

- 1. The Chairman will open the meeting and receive apologies.**
- 2. To introduce the new Clerk and Responsible Finance Officer.**
- 3. To declare any interests arising at this meeting.**
- 4. Reports:**
  - 4.1** County Councillors' report.
  - 4.2** District Councillors' report.
  - 4.3** Police Advocate and Neighbourhood Watch reports and updates.
- 5. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**  
Tuesday 27<sup>th</sup> September 2022
- 6. Finance**
  - 6.1** To agree and approve the payments schedule.
  - 6.2** To agree and approve the bank reconciliations for September and October 2022.
  - 6.3** To discuss and agree the quarterly budget update.
  - 6.4** To discuss the budget for 2023 – 2024.
- 7. Funding & Grants:**  
To receive any updates on funding and grants.
- 8. Footpaths & Highways:**  
To receive any updates on any footpath or highways issues.
- 9. To note any correspondence received:**  
To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.
- 10. Parish Matters:**
  - 10.1** To discuss the caravan parked in Orestone Lane and agree any resolution.
  - 10.2** To discuss and agree investigating a gov.uk email address.
  - 10.3** To discuss and agree adopting Standing Orders 2022.
  - 10.4** To discuss and agree signing up to the Civility & Respect Pledge.

**10.5** To discuss and agree drafting a Sickness Absence Policy, Equal Opportunities Policy and Dignity at Work Policy.

**11. Planning:**

**11.1** To discuss the following planning applications:

22/01057/FUL – The Dogs Butcher Ltd, St Marychurch Road, Coffinswell  
Mobile home for workers accommodation

22/01865/FUL – Great Hill Stables, Great Hill Road  
Application for Rural Enterprise Dwelling

**12. Enforcement Issues:**

To receive any updates on outstanding enforcement issues.

**13. Public Question Time:**

Fifteen minutes to be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

**14. To note the date of the next meeting:**

Tuesday 17<sup>th</sup> January 2023

Signed: *J Thompson* PSLCC  
Clerk to Coffinswell Parish Council

Dated: Wednesday 9<sup>th</sup> November 2022